

Bluff Town Council Regular Meeting Minutes

June 14, 2022

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers
Town Manager Erin Richards

Roll Call

Approval of Bluff Town Council Regular Meeting Minutes of June 7, 2022

Sayers motioned to approve the minutes, Murray seconded and Leppanen, Murray, Hook, Sayers and Sosa voted in favor

Approval of Bluff Town Council Work Session Minutes of June 8, 2022

Murray motioned to approve the minutes, Sayers seconded and Leppanen, Sayers, Sosa and Murray voted in favor, Hook voted against

Public Comment:

Leppanen read public comments from Wes Shook and Kathleen Pakish, both felt Council members should man the office for in-person voting this month and avoid the unnecessary expense of hiring someone.

Unfinished Business

1. Discussion and Vote on Resolution for 2023 Certified Tax Rate (Leppanen)

Leppanen has not received the paperwork from our accountant, there were website issues. This will be on the June 21st agenda.

2. Update on CCC Design Review Team (Sayers/Murray)

Sayers updated the Council about the email from Chris McAnany to Woody Lee, the outcome is unknown. Heather Atene has rescinded her resignation, a very positive move. The Team discussed specific jobs and possible salary for a project director. Sayers has asked one person what they could charge. Leppanen suggested checking the CDBG website for construction projects that include a salary for a project director. Leppanen pointed out the process for hiring a project manager is the same as hiring a clerk or town manager. The Team is exploring grants. Murray suggested Holly Rogers, a grant writer who has expressed interest in helping. Murray will talk to her about being on a work session agenda. Mexican Water Chapter youth may be able to help us with weeding. Richards informed that UDB was writing a letter of intent to the Eccles Foundation and would first submit it to the Council, there was discussion about setting

up the joint account, and the RFP process. Hook suggested it might be important to hire a strategic planner, like Liza Springmeyer, to help with a shared vision before a project manager. Sosa asked for the Team minutes in case there are future GRAMA requests.

3. Update on SITLA Public Lands Exchange Public Hearings (Leppanen)

The two public hearings are 6:00 to 8:00 p.m. in Blanding on June 22th and 6:00 to 8:00 p.m. in Monticello on June 27th.

4. Discussion of Staffing the Bluff Town Council Offices for June Primary Elections and Early Voting (All)

Leppanen sent an email to the public explaining the voting options. Hook and Sayers will staff Thursday and Friday, Murray the next Monday and Tuesday. Murray and Hook suggested having policy for November and next year.

5. Update on Food Pantry Pass Through Grant (Leppanen)

Mac McDonald is writing an agreement between the Town and County for accountability on tracking receipts and reporting.

New Business

6. Request by a Community Resident for Flags for the Two Flagpoles the Town Owns (Leppanen)

A local veteran requested flags for the flagpoles at the CC and CCC. Sosa said years ago there had been a flag at the CC and it had to be taken down every night because it didn't have a light. Hook suggested the requester or a community member may be interested in doing that. This will be put on a work session.

7. Report on the San Juan County Transportation Board Meeting (Michael Haviken)

Haviken reported the CTB has a matching grant for class C road projects, because the town receives about \$50,000 a year it could get \$50,000 more. Their next meeting is July 11 and the town would need to submit an overview of how we would use the funds by then. This was a long-range planning meeting and there are funds for projects. The Town has been following a 5-year plan and completed it. Leppanen suggested she, Hook and Haviken meet and bring a proposal to the June 21st Council meeting.

8. Discussion and Vote on Cancelling the July 5, 2022 Bluff Town Council Regular Meeting and July's Schedule (All)

Hook motioned to cancel the July 5th meeting, Murray seconded and Leppanen, Hook, Sayers, Sosa and Murray voted in favor.

9. Report on Local Emergency Planning Committee Meeting on June 8, 2022 (Leppanen)

Leppanen reported the presenter reviewed the chain of command for getting emergency funds which is town, county, state, federal government and then FEMA. Information was presented that there could be a bad monsoon season and towns should prepare by cleaning culvert drains. She updated that UDOT would clean the culvert that goes under 191. Murray stated preparation is important for every year. Murray and Hook will take care of big boxes between the Adams's House and CCC.

10. Discussion of Bug Spray for the Bluff Community Center (All)

Sayers motioned to get a professional sprayer to spray, Murray seconded and Leppanen, Murray, Hook Sayers and Sosa voted in favor. James Van Reenen is taking care of the CCC.

11. Request by San Juan Credit Union for Work to Be Done on the Access Bridge to the Credit Union (Leppanen)

Leppanen will check with Chris McAnany to see if this is the Town or landowner's legal responsibility.

12. Other

Leppanen will check with P&Z about having a joint meeting to cover Dr. Barentine's Dark Skies Ordinance recommendations.

Richard's reported she and Sosa attended the County Economic Development Meeting and she mentioned plans for a business summit and Shark Tank, sales tax leakage and empty buildings in the County that could house businesses.

Kathleen Pakish volunteered to help cover in person voting.

Sayers motioned to adjourn the meeting at 7:00 p.m., Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org