

## Bluff Town Council Regular Meeting Minutes

March 15, 2022

Bluff Community Center at 6:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:03 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Brant Murray, Linda Sosa excused absence

Approval of Bluff Town Council Regular Meeting Minutes of March 8, 2022

Sayers motioned to approve, Murray seconded and Leppanen, Murray, Sayers and Hook voted in favor

Approval of Bluff Town Council Work Session Minutes of March 10, 2022

Sayers motioned to approve, Hook seconded and Leppanen, Murray, Sayers and Hook approved

Public comment:

Jim Hook spoke about preserving alleys and easements currently owned by the town. Keep them for future access, and public use.

### **Unfinished Business**

#### **1. Discussion and Vote on Policy for Wellness Stipend for Town Manager (All)**

\$300 monthly wellness stipend for Town Manager position to be used in negotiations on the salary. Flexible plan with quarterly reimbursement upon verification of receipts. Murray motion, Hook 2nd 4-0 yes

#### **2. Update on Priority Telecommunications Application and Process (Hook)**

Priority Communication is progressing well. Hook will notify Council when the paperwork is completed and we begin signup.

#### **3. Report on Meeting of CCC Design Review Team and Question from Spyhop (Sayers/Murray)**

CCC update. No meeting today, Jim replied to a Spyhop inquiry. Next CCC meeting is April 5, 2022 at 2:00 pm.

#### **4. Report on San Juan County Commission's Meeting of March 15, 2022 (Leppanen)**

San Juan Commission Report 3 members appointed to SJ County Planning and Zoning Commission. Spanish Valley's seat will remain open for continued advertising and applications.

Thanks to Ed Dopson from Bluff for serving as Bluff's representative.

**5. Discussion and Decision for Work Session Dates for the Lighting Ordinance and Animal Ordinance (All)**

Work session set. Next Thursday, 3.22.22, at 10 am.

**6. Discussion and Vote on Policy for Right-of-Ways and Alleys (All)**

Resolution for POLICY FOR ALLEYS AND ROWs APPROVED AS PRESENTED 3-0 YES, Sayers declared conflict of interest and abstained.

**7. Discussion on Tasks and "to-do" List for International Dark Skies Designation (All)**

Discussion of Dark Sky Lists "to do"

Mayor will contact Rocky Mountain Power customers who have street lights on their property to discuss the process for changing them to softer lighting and will continue to work with San Juan School District and UDOT. Brant will work on the outside lighting at the Bluff Community Center and the CCC. Other tasks to be discussed and assigned at the work session next Tuesday.

**8. Discussion on Technician for Audio Visual Equipment, Learning Session on Monday, March 14, 2022 (All) and Discussion Regarding Note Taker for Bluff's Planning and Zoning (Leppanen)**

Discussed hiring A/V technician for meeting broadcast. Hook suggested that the technician might be able to act as the recorder for meetings when Sosa is not available.

**New Business**

**9. Report on Bluff Water Works Meeting of March 9, 2022 (Leppanen/Sosa)**

Report on Water works meeting of 3.9.22. Water quality is fine. Marx Powell does not know why the 3/31/2022 public meeting on water was canceled

**10. Request from Yestermorrow for Client for Timber Framing Project (Leppanen) and Consideration of Sharing the Cost with the Episcopal Mission and USU (All)**

Request from YesterMorrow for Sponsor for 2022 frame construction project. Murray motion to partner with St. Christopher's Mission and USU extension to pay Yestermorrow students to construct a garden shed at the community garden. Sayers motion to contribute 1/3rd or up to \$1,000, Murray 2nd 4-0 yes

**11. Discussion and Vote on Taking a Position on San Juan County's Request to the Community Impact Board for a Fire Station in the Northern Part of San Juan County (All)**

Bluff discussion of possible Northern SJ County Emergency/Fire Station with CIB funds Bluff is concerned about future tax increases county wide for that facility.

**12. Discuss the Irrigation Line at West Park (All)**

Approved \$1000 for West Park irrigation construction and repairs to be done by Paul Martini who will purchase the necessary pieces and provide receipts for reimbursement. Murray Motion, Hook 2nd, 4-0

**13. Partnership on a San Juan County Weed Grant (Leppanen)**

Bluff is included in a weed grant written by San Juan County Weed Department. The amount allocated is \$2,000. No vote was taken as the request to be included in the grant came to the Council between meetings and the Mayor approved the inclusion.

#### **14. Financial Report: Bank Reconciliation, Feb. Financial Report, Approval of Checks (Sosa)**

Approved financial report, checks 4-0 Murray motion, Sayers second, 4-0  
(Bradford lock invoice appeared twice... Should be only one invoice)

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Erin Richards - \$187.50

Denny Bellison - \$51.94

Patricia Bellison - \$51.26

Helgerson - \$50.00

Rocky Mtn. Power – \$375.48

Bankcard - \$1,436.88

    XMission - \$15.00

    Google Suites - \$51.24

    Office Depot - \$126.96 ink

    Room & Board Web - \$896.83 table, RMP grant

    Amazon -\$346.85 Vacuum

Pelorus - \$400.00

Emery - \$99.95

BWW - \$45.00

Frontier - \$112.32

Diamond Propane - \$917.82

School - BWW – \$35.00

    Rocky Mtn. Power - \$203.43

    Bradford Lock - \$592.00

    Diamond Propane - \$1551.71 (Feb)

#### **15. Other**

This is AmeriCorps week and a box of candy was sent to the team. The Council should look at the Utah League of Cities and Towns for lunch and learns the end of March into April.

The Mayor reminded folks that use of a GRAMA request should be used to request records as the Town is getting email requests instead which makes tracking the response difficult.

Sayers motioned to adjourn the meeting at 7:07p.m., Murray seconded and Leppanen, Hook, Murray, and Sayers voted in favor.

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)