

## Bluff Town Council Regular Meeting Minutes

December 14, 2021

Bluff Community Center at 6:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers

Approval of Bluff Town Council Regular Meeting Minutes of December 7, 2021

Murray motioned to approve, Hook seconded and Leppanen, Sosa, Murray and Hook voted in favor, Sayers abstained

### **Unfinished Business**

#### **1. Report on the Results of the Town of Bluff's Audit for FY 2021 (All)**

Murray reported Jon Haderlie presented at the earlier work session. There were no troubling errors, compliance issues or concerns. It has been uploaded to the State. Leppanen and Sosa said it is always a learning experience and Pelorus is the best tool for us. Haderlie will be in Bluff in February and we can meet with him.

#### **2. Review and Discuss Invoice from LeGrand Johnson on the Town of Bluff's Road work and Discuss and Vote on Terms of Resolution for Loan of \$40,000 from the Town of Bluff's General Fund to the Class C Road Fund (All)**

Michael Haviken is working on part of the bill with LeGrand Johnson, a water credit and reduced scope. Leppanen suggested we pay \$46,715 and the \$46,725 match from San Juan Transportation so they can close out their books. When we have the final bill, we can use that figure for the Resolution at our January 4<sup>th</sup> meeting. Then we will pay the final amount. Murray motioned to pay the \$93,430 and pay the final amount after it is received, Sayers seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

#### **3. Discuss and Vote on Lighting Ordinance Revisions Made on November 16, 2021, Specifically, Deletion of 6.60.120D (All)**

Leppanen has received letters from three concerned citizens about this deletion and suggested vacating it. Sayers motioned to vacate the action and put the deletion back in the document, Murray seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor. It will be revisited at the January 4<sup>th</sup> meeting, giving more time for public comment.

#### **5. Discuss and Vote on Policies and Procedures for Old Bluff Elementary School Expenses and Contract with James Van Reenen for Maintenance Services (All)**

Sayers is working on the first of several policies clarifying how the financial policy will work, its purpose and scope for expenses. Hook liked the idea hiring Van Reenen as an employee. Murray motioned to hire Van Reenen as an employee at \$30 an hour for janitorial and maintenance and to do other specific work by agreement, Sayers seconded and Leppanen, Sayers, Hook, Murray, and Sosa voted in favor.

**6. Discuss Souder, Miller & Associates Engineering Firm's Proposal for Planning Work on Class C Roads (All)**

This was skipped, it is a duplicate of #12.

**7. Report on Move by Ginny Burns of the Bluff Food Pantry to the Old Bluff Elementary School (Leppanen/Sosa)**

The AmeriCorps group did a great deal of work cleaning the modular, moving the food out of the CC, helping unload the delivery truck and packing bags of food. The Saturday food disbursement gave food to 61 families, 169 people. Burns thanked them for all their hard work. Leppanen will get a new lease to Burns. There were also large, private donations.

**8. Report on AmeriCorps Volunteers, Work Performed, and Exit Plan, Including an Open House at Bluff Community Gardens at the Mission and Dinner with Sponsors and Guests (Leppanen)**

In addition to working with the Food Pantry the volunteers did trail work with Jim Hook, fire mitigation with Fire Chief Lott, and will be working on moving furniture at the CC and cleaning up the bar well property, weather permitting, and a hike with Murray. The open house at the Mission is from 1 p.m. to 4 p.m., they did a great deal of work on the Community Garden and building repair. A small dinner for the volunteers, council and guests will be later. They leave Monday.

**9. Update on Community Development Block Grant Progress (Leppanen)**

Leppanen explained to be eligible for the grant we may need to do a community survey of 42 families to show the town is low to moderate income level. She and Sayers will do a phone conference with Jade Powell and Michael Bryant.

**10. Update on Old Bluff Elementary School Plans (Sayers/Murray/Hook)**

Sayers reported the weekly meeting with Dine Bikeyah is going well, they are taking minutes and coming to consensus agreements. Woody Lee and Heather Atene expressed thanks for getting food to families. They would like information about number of family members and area they live. Murray said they would like to have a meet and greet so the Board and Council can meet each other on January 8<sup>th</sup> or 25<sup>th</sup>. The 25<sup>th</sup> is probably a better date; it is also UDB's 10-year anniversary. Murray announced the agreed-on name is Cooperative Culture Center. Dave Conine will bring an infrastructure person to tour the building.

**New Business**

**11. "Elected Officials Training" on Saturday, December 11, 2021 (Leppanen/Sosa)**

Leppanen and Sosa agreed it was a positive experience and they learned a lot. Todd Godfrey has replaced retired attorney David Church and will be more accessible. Eight plus regions were included in the meeting and it was stressed we are not volunteers, we are public servants and elected officials. Topics covered included risk assessments, liability issues, budgeting, conflict of interest, TRT, and lowering risk through training

provided by our insurance company. Leppanen asked Sayers to check with our insurance company about playground risk.

**12. Discuss Souder, Miller & Associates Engineering Firm's Proposal for Planning Work on Class C Roads (All)**

Leppanen met with their representative six months ago about what services and resources they can provide. Michael Haviken talked with them about engineering support and road analysis, this kind of planning would be from \$16,000 to \$20,000. The Council felt it was important and should be part of our strategic planning and/or five-year plan. We will look at it in 2022.

**13. Vote on the Business Owners of Bluff's Request to Waive the Rental Fee on Fire Mesa Kitchen (All)**

Murray motioned to waive the rental fee, Sayers seconded and Sayers, Murray, and Hook, voted in favor, Leppanen and Sosa opposed. Leppanen and Sosa felt when we waive rental fees we should still charge the \$40 cleaning fee.

**14. Other**

Sayers motioned to cancel our December 21, 2021 meeting, Murray seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

Murray motioned to adjourn the meeting at 7:26 p.m., Sayers seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)