

Bluff Town Council Regular Meeting Minutes

November 16, 2021

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:02 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, and Brant

Murray excused absence

Approval of Planning and Zoning Joint Meeting with Bluff Town Council Minutes of November 3, 2021

Sayers motioned to approve, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor

Approval of Bluff Town Council Regular Meeting Minutes of November 9, 2021

Sayers motioned to approve, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor

Approval of Bluff Town Council Work Session Minutes of Monday, November 15, 2021

Sayers motioned to approve, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor

Unfinished Business

1. Discussion and Vote on Revisions to the Lighting Ordinance (All)

Leppanen noted that Diana Davidson came across several clerical errors in the ordinance and Leppanen mentioned them and how she fixed them. She went on to explain how the numbering system we have been using needs to be switched to a new numbering system because of Municode. We need to renumber ordinances but the substance will not change. The decision we considered at our work session is whether to extend the deadline for compliance or keep the deadline and stay the enforcement for six months, which would allow people and businesses to work toward compliance. New construction would still have to comply with the December 31, 2021 deadline. Leppanen is meeting with Sarah Burak to discuss public hearings, grants, and finding contacts to help us. Amer Tumeh had pointed out construction materials may be hard to get. We can revisit progress as we near the six-month deadline for the stay. Sayers motioned to keep the deadline of December 31, 2021 but stay the enforcement for six-months, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor. It was suggested a redundant sentence be deleted: An adversely affected property owner may bring an action to enforce this Chapter to the same extent as the Town. Sayers motioned to

delete the sentence, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor.

Leppanen injected she received communication from the San Juan County Health Department they are willing to bring their mobile testing unit to Bluff one day a week. The Council agreed it was a good thing and the CC was a good place for them to park. Leppanen will work with them and thanked Theresa Breznau and Lois Young for working to make this happen.

2. Update on Old Bluff Elementary School Plan, Diamond C Propane, Meeting with Possible Maintenance Person (Murray/Sayers/Hook)

Sayers reported he is working on funding sources for a fire suppression system. Diamond Propane has filled a tank and he would like to get more propane before the price increases. He will work with Sosa about payment. Sosa has a formula for proportional billing of UDB based on each separate area and the common area. Sayers sent it to Heather Atene but has not gotten a reply yet. He is planning on meeting with James tomorrow to discuss maintenance and upkeep of the School.

3. Discussion and Vote on Proposed Noxious Weed Resolution (All)

Sayers motioned to approve this as a resolution instead of an ordinance, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor.

4. Discussion and Vote on Off-Street Parking Ordinance (All)

Leppanen explained this is modeled after the San Juan County ordinance. She discussed the enforcement date of 2023 with Sarah Burak, who agreed it was a typo, it should be 2022. Sayers motioned to change the date to 2022 and approve the ordinance, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor.

5. Update on Bluff Water Works Meeting on November 10, 2021 and San Juan School Board Meeting on November 10, 2021 (Hook)

Hook reported BWW was upgrading their radio meters and their next meeting is a budget meeting on December 2nd. She thanked the school district for giving the Town both schools.

6. Update on Advertisement for Note Taker for Planning and Zoning (Leppanen)

Leppanen pointed out we have received no inquiries about this position or the Town Manager opening and suggested we brainstorm ways to attract applicants at a work session.

7. Update on Use of the Bluff Community Center on November 20, 2021 (Leppanen)

The Missing and Murdered Indigenous Women Task Force will meet on the 20th. Leppanen is contacting them to encourage them to meet outside part of the time since our covid numbers are increasing. Leppanen will help them set up the evening of the 19th and Sayers and Jen Davila volunteered to help with the audio.

8. Update on Community Development Block Grant (Sayers/Leppanen)

Sayers explained the suggested projects were a fire suppression system for the School Project, renovation and ADA compliance of the CC offices, and safe bike and walking paths for the school that hook up to the Trail system. Other ideas can be added. The application is due January 15th. Sayers will discuss ideas for projects with Jade Powell of Southeastern Utah Association of Local Governments.

9. Update on Work Session on Monday, November 15, 2021 (All)

Topics discussed included an action plan for Dark Skies, an accountant or project manager for the School Project and depreciation, keeping meetings at three per month, and hiring a strategic planner to look at long term plans with us.

10. Update on NetForce Camera, Insurance, and Work (Leppanen/Sayers)

Sayers was not sure when NetForce will return but the damaged camera costs \$800. We have a \$1000 deductible and may have met that amount this year on the skylight repair. Sayers will check into it.

11. Lunch and Learn (All)

The lunch schedule was changed and Leppanen was not informed. We now are responsible for November 30th, December 7th and December 14th. Sayers volunteered to do December 7th, Hook or Sosa will do November 30th.

New Business

12. Update on Utah Department of Transportation Meeting in Moab on Friday, November 19, 2021 (Leppanen/Hook)

Hook has registered for this and Michael Haviken is also planning on attending.

13. Financial Report. (Sosa)

Leppanen explained she purchased office furniture at a recent yard sale and had to pay cash, which Bill Crowder supplied. This was reimbursed from the Rocky Mountain Power grant for office furniture.

Sosa sent the Council members the current bills:

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Patricia Bellson - \$136.67

Denny Bellison - \$20.77

Kathy Carson - \$258.58

Erin Richards- \$46.00 transcription

Erin Richards – \$163.80 policy work

William Crowder - \$308.00 office furniture

Helgerson - \$50.00

Helgerson - \$1,610.00 mow, trim, weed CC; tree removal and limbs, clean town sign area and bridge walk

Rocky Mtn. Power – \$338.08

River Canyon - \$70.99

Bankcard - \$163.46

 XMission - \$15.00

 Google Suites - \$51.24

 Box of Rags – \$21.30

 Furnace Filters –\$ 60.82

 Ace Hardware – 15.10

San Juan Record - \$51.80

Waldeck Dufford - \$1596.00

Emery - \$74.95

BWW - \$60.00

Frontier - \$113.76

GoWest -\$2795.00 BOB conference

ULGT – property - \$915.13

 bonds - \$100.00

liability - \$2,898.00
property -- \$188.79
worker's comp. - \$276.33

School - BWW - \$35,00
Rocky Mtn. Power - \$121.36
Diamond Propane - \$1,724.44

Sayers motioned to approve payment, Hook seconded and Leppanen, Hook, Sayers, and Sosa voted in favor.

Other

The BSA received a letter from the Census Bureau, Leppanen will inform them the BSA has dissolved.

Hook reported the CIRD group is seeking a letter of support for a planning grant but it is due before the next town meeting and Council members felt they did not have enough information to write a letter and know what they were supporting.

Sayers motioned to adjourn the meeting at 7:18 p.m., Hook seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org