

Bluff Town Council Work Session Minutes  
November 15, 2021  
Bluff Community Center at 10:00 a.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 10:04 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

**1. Discuss Lighting Ordinance and the Plan for Implementation and Enforcement**

Leppanen noted this ordinance was passed December of 2019. She pointed out several clerical errors that Diana Davidson found. Sayers asked if a public hearing was needed to make corrections and it isn't because they are minor and clerical. Davidson had asked that the December 31, 2021 deadline for compliance be extended because of covid hardships and setbacks. Leppanen suggested keeping the deadline but stay the enforcement for six months. Sarah Burak is working on locating an expert that can help with compliance questions, light pollution, and other needs. Hook reminded that all new construction is required to be Dark Sky compliant. The Community Center is not yet compliant and the lights are off unless there is a nighttime event.

**2. Discuss Strategy for Old Bluff Elementary School Partnership with Utah Dine Bikeyah**

Sosa explained the initial accounting needed will be utility costs until we are awarded grants. It is basic and will be based proportionally on the amount of the building owned by the Town and UDB. Both the Council and the UDB Board need to agree and then the Council would write policy authorizing Sosa to bill UDB for their part of the bills.

Leppanen noted eventually we will need to tract grants, construction and administrative fees. At that point we may want to hire an accountant. Leppanen and Sosa will ask questions about procedure when we talk to Jon Haderlie about our audit. Sayers and Murray will meet with Heather Atene and others today. Sayers and Leppanen will meet with Michael Bryant about a CDBG grant and, if the project does not qualify, getting a CIB grant/loan.

**3. Discuss 2022 Plan for Meetings, Work Sessions, Goals**

Leppanen brought up the idea of strategic planning and goal setting for the School project. She will check with Liza Springmeyer, who has a great deal of expertise with non-profits, and get more information. Erin Richards also has a good background. Murray noted we do have the General Plan, which we follow. He was in favor of two meetings a month but without a town manager and the addition of School project he felt three meetings was still appropriate.

**4. Other**

Leppanen has gotten new information about the tire removal project for the December 7<sup>th</sup> agenda how the AmeriCorps group could help.

Sayers motioned to adjourn the meeting at 10:59 a.m., Murray seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.  
Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)