

Bluff Town Council Regular Meeting **Draft Minutes**

October 19, 2021

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

Draft Minutes

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Approval of Bluff Town Council Regular Meeting Minutes of October 12, 2021

Murray motioned to approve with a modification, Hook seconded and Leppanen, Sayers, Sosa, Murray and Hook voted in favor

Introduction of Rik Rarick of Triton Advisory Group (Leppanen)

Mr. Rarick introduced the security program he created for school resource officers for the security and safety of schools. He would like to teach the course using Bluff as a base and in the future use the hallways of the old school for training. Sayers asked that he send a prospectus and mentioned the school will not be able to be occupied for a while. Leppanen will add it to the work session agenda.

Unfinished Business

1. Update on "Class C" Road Work with Galen Headley and LeGrand Johnson (Haviken)

Haviken announced the start date for the LeGrand project is October 25th. He and Leppanen are talking with adjacent property owners about the need for culverts to protect the road. He is waiting for a quote from Headley for moving soil from Jule Young's property and compacting it on 2nd East.

2. Update on old Bluff Elementary School Plan (Sayers/Murray/Hook)

Sayers has transferred the electrical account from the school district to a Town account that is separate from the CC. Our insurance agent suggested No Trespassing signs and Leppanen acquired them. She explained the County assigned the school an address and reported Billy Malloy, school district lock person, will work with us on getting new locks and rekeying internal locks. Sayers will set up a meeting. Murray said he and Sayers had a good meeting with Woody Lee and David Conine. Sayers said they will be talking to Dine's financial officer. Leppanen pointed out the need for financial policy, how things are procured and paid. Sosa will need to be in that loop. Leppanen suggested coming up with a better name for the project.

3. Update on AmeriCorps Schedule, Orientation Plan, and Lunch and Learns on November 8, December 7 and 14, 2021 (Leppanen)

Leppanen explained the Council would be responsible for these dates and suggested BARC might be interested in presenting they built their animal rescue mission for the first Lunch and Learn. Dudley Beck was interested. Leppanen is working with Frances

at Twin Rocks on a quote for sack lunches. She encouraged others to think of topics for the other two lunches.

4. Discussion of Noxious Weeds and Town Plan (All/Dobson)

Dobson read a possible resolution from the State that made noxious weed control the duty of property owners. Murray liked a community minded approach, Mary Gilliam asked about the BLM spraying their land and Wes Shook reminded spraying hurts the bees. Leppanen will add this to the November 3rd Work Session and make it an action item for November. Murray would like to have an informal meeting with Dobson, Lu and Jim Hook.

5. Update on Utah Local Governments Trust Training through Kantola (Sosa/Leppanen)

Leppanen thanked the Council members for finishing these trainings and pointed out more are available.

6. Phone Conference with Municode on Thursday, October 14, 2021, Decide Frequency of Updates, Discuss and Vote on Ordinance Adopting Municode (Leppanen)

Chris McAnany is working on an ordinance and after passing it the codifications will appear on our website. New ordinances can be added once a year but twice a year is probably better for us. Enforceable ordinances were encouraged so we do not have to amend ordinances.

7. Update on Office Furniture and Supplies (Leppanen/Sosa)

Sosa reported the \$2,400 grant from Rocky Mountain Power for office furniture was received today. Leppanen has gotten some good deals on furniture and cabinetry from a local sale and in Colorado. Included are a table, a small desk, an office file, four office chairs, supply cabinets, and a printer, \$308.00 in all. A family has donated office supplies and paper. Murray motioned to approve the purchases, Sayers seconded and Leppanen, Sayers, Sosa, Murray and Hook voted in favor. Leppanen will write a use policy for our government computers, then the Council can use them. Sosa pointed out they should all have or may need Microsoft Word.

New Business

8. Request for a Bike Rack for the Bluff Community Center

The CC manager passed on a request for a bike rack at the CC. Murray will follow up on prices.

9. Request from Bluff Animal Rescue Committee for a Variance for a Kennel (All)

This will be deferred until next meeting, it is on the P&Z agenda and awaiting information from McAnany.

10. Request from Bureau of Land Management for Ribbon Cutting for the Bluff River Trail (Leppanen)

Leppanen received this request from Amber Johnson and redirected it to Jim Hook and Tina Krutsky; the Trail is a private citizen project.

11. Recreation Economy for Rural Communities Planning Assistance (Leppanen)

Elaine Gizler forwarded this information to Leppanen who will make it available to anyone interested. Hook said the Citizen's Institute of Rural Design group may be interested.

12. Report on Bluff Water Works Meeting on October 13, 2021 (Sosa/Leppanen)

Leppanen reported BWW finished work at the plant and is treating the system with chlorine to combat algae. They will transfer the water account from the school district to the Town. Sayers will follow up on it.

13. Report on County Economic Board Meeting on October 18, 2021 (Sosa)

Sosa reported they are waiting for funds from a grant. Elaine Gizler was very impressed with the artisans at the Art Festival and would like to promote more experiences in the County. Sosa explained how BOB has worked with the Art Festival and Balloon Festival for years.

14. Update on 2021 Audit (Sosa) and 2019 Election Bill from San Juan County (Leppanen)

Sosa explained our auditors are working with data from Pelorus and our bank and she and Leppanen will be sending them specific items and answering survey questions. Leppanen pointed out this should be a medium audit, last year was a full audit because of property transferred from the BSA. Leppanen reported we have received a bill from the County for the 2019 BSA election in excess of two thousand dollars. This bill is two years late, if it is for the BSA. Leppanen will get information from Linda Richmond and talk to Mack McDonald about the bill.

15. Financial Report (Sosa)

Sosa sent Council members the October bills:

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Patricia Bellson - \$34.17

Erin Richards - \$150.00

Kathy Carson - \$229.02

Helgerson - \$50.00

Helgerson - \$297.50 – repair stop sign

Rocky Mtn. Power – \$418.3

River Canyon - \$85.99

Bankcard - \$313.32

 XMission - \$15.00

 Google Suites - \$51.24

 Office Depot – \$82.34

 USPS - \$58.00 stamps

 Ace Hardware - \$106.74

San Juan Record - \$81.90

Waldeck Dufford - \$3512.00

Emery - \$74.93

US Treasury - \$277.90

BWW - \$60.00

Frontier - \$113.76

Murray motioned to pay as presented, Sayers seconded and Leppanen, Sayers, Sosa, Murray and Hook voted in favor

16. Other

Leppanen will attend tomorrow night's P&Z meeting.

Sayers motioned to adjourn the meeting at 7:16 p.m., Murray seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org