

Bluff Town Council Work Session Minutes  
January 19, 2021  
Bluff Community Center at 2:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 2:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

### **1. Discussion of Bluff Cemetery Board and Bluff Water Works Board (All)**

Leppanen explained the appointments for the BWW were on the consent agenda for the County Commission Meeting today and the agenda was passed without mentioning the outcome. She will check with Mack McDonald about the outcome. Seven people applied and the BWW recommended that Steve Simpson and Brandt Hart retain their seats and Mike Yearous fill the remaining seat that was previously held by Melvin Gaines.

Leppanen explained that Kathy Carson has found minutes mentioning the possible boundary of the cemetery district in November 1999 and appointing the first board in 2001, which narrows time frame to find documentation of a town election and vote for the boundary and a certificate from the State. If there was no vote then there is no boundary and who owns the land is in question. The Council supported Leppanen confirming with the County whether an election was held and discussing with Chris McAnany the process of moving forward to form a district if there is no district.

### **2. Discussion of the Bluff Airport: Draft of Resolution for Management of the Bluff Airport, Leases, and Fees (All)**

Leppanen forwarded an airport management plan from McAnany in December and he recently revised it to include ownership of the hanger. Sosa sent a financial report of airport expenses. Sayers had to leave the meeting. Leppanen explained the basic expense of maintaining the airport can be covered by leases for four planes in the

hanger but we will need funds to match a repaving grant in several years. This could be generated from other fees, such as a landing fee. Hook disclosed she was part owner of the hanger. She asked if the airport had to be an enterprise fund. Murray said when something generates money it is an enterprise zone. Hook suggested there are grants that could help with matching funds and the Town might have to subsidize part of the costs. Murray pointed out what a great asset the airport was to the town. Leppanen suggested we defer discussing fees until the resolution is ready to be passed at the first meeting in March. Sosa said we need to have a plan to get checks and contracts from the airport manager, similar to the process with the CC manager.

### **3. Discussion of the 2021 Community Development Block Grant Opportunities and Projects (All)**

Murray explained the deadline for a project is January 31<sup>st</sup> and he has been harvesting ideas. Updating the kiosk on Cemetery Hill, creating an ADA portion to the River Trail, and remodeling the offices at the CC and bring that area to ADA standards were considered. The CC is a town asset and little has been done in the office area. Included would be creating a room for a clerk by making an outside door into the first office for the staff clerk to help the public, updating restrooms, turning one room into office space by finding an outside area for storage of tables and chairs and making sure things are up to ADA standards. These upgrades would make a more usable working space without major engineering. Murray will let Tristan know what we are working on and Leppanen will work with Murray on the project.

Murray motioned to adjourn at 2:37 p.m., Hook seconded and Leppanen, Hook, Murray and Sosa voted in favor.

Linda Sosa Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically. For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)