

Bluff Town Council Minutes
November 10, 2020
Bluff Community Center at 6:00 p.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically

Minutes

The meeting started at 6:00 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Approval of Bluff Town Council Regular Meeting Minutes of November 2, 2020

Sayers motioned to approve the minutes, Murray seconded and Leppanen, Hook,

Murray, Sayers and Sosa voted in favor

Unfinished Business

1. Discussion of Strategic Planning with Bob Springmeyer of Bonneville Research (All)

Sayers remarked that the presentation by Springmeyer at the earlier work session went well, it was straightforward with good information and very workable. The Council agreed. Springmeyer will send a Strengths, Weaknesses, Opportunities, Threats (SWOT) survey to Council Members first, to get feedback, in preparation for the Town survey. The focus is the next 12 months and 5-years.

2. Discussion of Bluff's Planning and Zoning Commission Terms (Leppanen)

Amanda Podmore reported two terms are up in December, Michael Haviken, who will not continue but will shift more of his efforts to Roads, and Robin Cantrell, who is undecided. Podmore created a flyer with information on the vacancy; it is four years, includes certain responsibilities, and includes a small stipend. Applicants must be residents and qualified voters. Leppanen will post the notice in the San Juan Record. P&Z will collect applications and conduct interviews at their December 2nd meeting. At their December 18th meeting they will vote and send their recommendation to the Council.

3. Review and Vote on Insurance Appraisal's Values of the Town Property (Leppanen)

Leppanen signed off on the appraisals of buildings and property from the BSA transfer because of a three-day window from the appraisal company. Murray motioned to approve the action, Sayers seconded and Leppanen, Hook, Murray, Sayers and Sosa voted in favor. Leppanen explained the appraisals will not need to be repeated unless there is some large change.

4. Review of Scope of Work for Bluff Roads and Snow Plowing (Haviken/Hook)

Leppanen explained the shift of Murray to the UDOT Main Street Project and Hook taking his place with Michael Haviken on Roads. Hook reported Haviken has completed a list of potholes that need to be fixed. She explained the snow plowing plan. First Blanding is called. The Town plowing is the Bluff Bench Road, from Twin Rocks to the Post Office, up 4th East and out 3rd East, 3rd West by the school to the water tanks, the airport, and Sand Island.

5. Update on Audit by Larson and Company (Sosa/Leppanen)

Leppanen reported Josh Haderlie is working with us, Kyle Walker at Pelorus has added our appraisal information and delivered reports to Larson, and they will do a full audit because of those appraisals. This will accurately capture where we are and should not be necessary again with our usual revenue stream. We also sent them the results of our inhouse audit by Erin Richards. Larson will cap the cost at around \$8,000. Murray pointed out we are small with not a lot of transactions.

New Business

6. Update on Conversation with Bureau of Land Management about "Indian Creek Allotment" (Leppanen)

Sayers drafted a letter to the BLM about their information process. This project is north of Monticello and involves drilling water wells. The process is important to the Town because, while the project is distant to us, it involves drilling into the aquifer and we are interested in the BLM's processes and procedures. Leppanen will be on a call with Amber Johnson and Angela Bolic tomorrow and Sayers will try to join the call. The leasing of the airport land vs owning, the gravel pit on West 7th, increased signage at Sand Island, and using water to mine for copper will also be discussed.

7. Request by Dawn Dilego and San Juan County for use of the Bluff Community Center for Emergency Medical Services training; Future Use of the Bluff Community Center (Leppanen)

Leppanen and Dawn Dilego inspected the CC and decided using half the gym would work for this several month training. Sayer motioned to let the training be held in half of the gym at no cost and the group would be responsible for cleaning it, Murray seconded and Leppanen, Murray, Hook, Sosa, and Sayers voted in favor. This will start in January or February. The CC will be closed to activities other than the Food Pantry in December. Leppanen and Ginny Burns talked about how to follow the Governor's

Executive Order for social distancing and limiting groups to household members. The director in SLC has sent out strict directives for safety. Burns is considering two shifts of volunteers and to limit the number of people involved to five in each group to be efficient and safe. The first would bring the food into the CC and the second would pack boxes. Leppanen will check with Burns for her plan. Outside activities are fine but Leppanen reminded that anyone entering the CC must wear a mask.

8. Update on Planning and Zoning

November 18th at 5:30 p.m. is the joint Council/P&Z meeting. P&Z is working on several draft ordinances that are not ready for the public, although the public is welcome to listen to all their meetings.

9. Update on Community Development Block Grants (Murray/Hook)

Hook explained the public hearing is November 17th at 5:30 p.m. and the purpose is to get ideas from the public for projects. Information is posted on bulletin boards in town and the Town website.

10. Financial Report (Sosa)

At the earlier work session Sosa explained she would be sending monthly financial reports that show the movement of data.

11. Explanation of CARES Money to 10 Resort Towns but not Bluff (Leppanen)

Hook discovered from a radio news update that Moab had received a disproportionate amount of CARES funds in the third disbursement. Upon investigation Leppanen learned ten resort tax towns had received much more but not Bluff. Hook pointed out in comparison to other towns, we have no debt and the Council agreed Moab probably had more need. Dilego asked for several oxygen monitors for the ambulance and will price them. She asked that the fire station Wi-Fi be switched from Frontier to River Canyon, which will allow first responders to access on line trainings. The County will pick up the monthly costs.

12. Other

The BWW meets tomorrow at 6:00 and BSA meets at 7:00.

Leppanen expressed gratitude to all our veterans.

Sayers motioned to adjourn at 7:03 p.m., Murray seconded and Leppanen, Murray, Hook, Sosa, and Sayers voted in favor.

Linda Sosa Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically.