

Bluff Town Council  
August 11, 2020  
Bluff Community Center at 6:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website  
This meeting was held electronically.

### Minutes

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Approval of Bluff Town Council Regular Meeting Minutes of 8/4/2020

Sayers motioned to approve the minutes, Murray seconded and Leppanen, Sayers, Hook, Murray and Sosa voted in favor.

### Unfinished Business

#### 1. Discussion of Procedure for Executive Session (All)

Leppanen suggested deferring an executive session until our next meeting so she could check with Chris McAnany on the proper procedure in an electronic meeting. His suggestion was to have it at the end of a meeting, vote to close the meeting and go into closed session, and vote to return to the regular meeting. Sayers said he can remove all other participants and it is a clean and easy way follow the guidelines for closed meetings.

#### 2. Fraud Hot Line Progress (Sayers)

Sayers has learned from Frontier that if we run a separate phone line at the cost of \$34, about half of our regular bill, we could have five separate mailboxes for \$12. One of these could be used for a fraud/waste hot line. It was suggested that P&Z also have a mail box. It will work with our current phone. Sayers will work to set it up.

#### 3. Discuss and Vote on Ordinance to Require Face Coverings in the Town of Bluff

In the Work Session discussion two changes were agreed on, remove the age limit for children to wear masks and put in tourist-based surge, referring to the increase in tourists and travel in the Fall. Leppanen read the ordinance with the revisions. Murray motioned to accept as presented, Sosa seconded. Leppanen brought up question of the duration of the ordinance, since Fall is the start of the flu season. Murray amended the motion to be in place for the duration of the run, Sosa seconded, and Leppanen, Murray, Sayers, Hook and Sosa voted in favor. Ways to let the public know included talking to the school district, putting a notice in the San Juan Record, informing the County Commissioners and local signs, which BOB is working on. Diana Davidson asked about for clarification for the procedure for restaurant customers wearing masks, customers must wear masks until they are seated. It will be revised. Businesses are already refusing service to customers who are not masked. Enforcement should be considered one instance at a time.

#### **4. Discussion and Vote on Expenditures of CARES Act Funds (All)**

Leppanen had a conversation with Kyle Hostler about whether the Wi-Fi at the old school could be shifted to the CC, in order to create hot spots for people to use the internet and students to do homework. He said, the policy is the school district is not an internet provider. Two internet providers are upgrading their equipment and Emery is still working on getting fiber optics to Bluff. Until better internet is available, we cannot provide strong enough Wi-Fi, and that was moved to the bottom of the expenditures list. Picnic tables for seating at hot spots was also moved, although Leppanen explained they could be purchased with Parks money. Included were funds for firemen and EMTs for PPE, \$1000, Coordinator \$2600, two hand sanitizer stations, and a porta-potty. Hook motioned to approve, Sayers second and Leppanen, Sayers, Murray, Sosa, and Hook voted in favor.

#### **5. Discussion and Vote on Bluff Airport Management, Leases, and Aviation (All)**

The Council agreed that Jim Hook has done an excellent job as airport manager. He reported on the current issues at the work session earlier in the day. Sayers motioned to accept his proposal to pay the Town \$900 a year to lease the land his hanger is on, Murray seconded and Leppanen, Murray, Sayers, and Sosa voted in favor, Hook abstained. Leppanen will have Chris McAnany draft a basic lease for the Town.

## **6. UDOT Upcoming Meeting; Points for Discussion (All)**

Murray gave a brief summary of the safety issues that concern Bluff, slow down zones, bike safety, and bike lanes. He is working on a grant and plan for these things with Tim and Nancy Swanson of Bozeman, MT. There is a Main Street Toolkit from UDOT.

Leppanen suggested picking a date in September for a public meeting for the purpose of information and public feedback. The UDOT meeting is later in August 17<sup>th</sup>.

## **New Business**

### **7. Ownership and Maintenance of Bluff's Alleys (Leppanen)**

The Council believes the ownership of alleys transferred to the Town from the County when Bluff incorporated. Leppanen would like to get this clarification from the County in writing so we know exactly where we stand. A party is interested in buying property near The Mokee Motel, FCM and Nancy Sumner's cottages. They would like alley access. Leppanen will draft a letter to the County.

### **8. Signage and Logos for Bluff (Murray)**

Murray showed samples of artistic logos by Jose Yavari that could be used on town signs for a special, authentic look. He would like to consider these possibilities. It is possible that class C road funds could be used. Sayers suggested priority be given to streets lacking signs. Murray suggested boundary signs at the edges of our boundaries.

### **9. Report on County Economic Development (CED) Meeting Tuesday the 11th (Sosa)**

Sosa reported that a new County Economic Development Grant is opening up for our local businesses August 17<sup>th</sup>. She will send them copies of their businesses licenses so they can send them electronically when they make application. She will also be part of the review committee.

### **10. Financial Report (Sosa)**

The July bank reconciliations were emailed to Council members. The current bills include:

River Canyon Wireless - \$80.99  
P&Z stipends - \$150.00  
Carol Shook- \$184.70  
Helgerson - \$35.00

Helgerson – \$240.00  
Action Air -\$180.00  
ULGT - \$2008.00

Murray motioned to approve as presented, Sayers seconded and Leppanen, Hook, Murray, Sayers and Sosa voted in favor.

**11. Roads, Water, Planning and Zoning Record Keeping with the Town of Bluff  
(All)**

The UDOT meeting is August 17<sup>th</sup>, Leppanen will attend the BSA meeting and Sosa will attend the BWW meeting. P&Z is August 19<sup>th</sup>.

**12. Other**

Sayers asked that the Archive door knob be replaced.

Our census participation is 22.9% but the door to door phase is starting.

Sayers motioned to adjourn at 7:32 p.m., Murray seconded and Leppanen, Hook, Murray, Sayers, and Sosa voted in favor.

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically.