

Town Council-Elect Work Session  
Bluff Community Center  
190 N 3<sup>rd</sup> East Street  
Bluff, Utah 84512

Minutes

The mayor-elect and council-elect met Tuesday, August 14, 2018 at 8:30 am in a working session that was open to the public.

Present were: Ann Leppanen mayor-elect, Brant Murray, Jim Sayers, Lu Hook, and Linda Sosa.

Called to order at 8:32 a.m.

Minutes from Tuesday, August 7, 2018 were approved; Murray abstained from the vote, as he was absent from that meeting.

Old Business

1. Incorporation Update (Leppanen). Thursday, August 9, 2018, our paperwork and map plat were accepted and approved by the Lt. Governor. When they are returned to us in the mail Leppanen will file them in Monticello. Her goal is to have this completed in August. Sam Cantrell, San Juan County Surveyor, can make us a copy of the map for our office. Leppanen needs to confirm with the Lt. Governor or the League of Cities and Towns that we can be sworn in as early as September 1, 2018.
2. Report on New Bluff Elementary School Meeting of August 7, 2018 (Hook/Sayers/Sosa). R.T.Nielson, school superintendent, led the presentation to parents and citizens. The school steering committee, largely composed of members who do not live in Bluff, missed important pieces. The playground depicted is facing the wind. The turn off the highway for the buses is too close to the bridge. Sayers and Murray will write a letter to the school board expressing our desire to be involved in this project. This will be ready for our first official meeting.
3. 4. 5. Rules and Procedures and Code of Conduct. (Hook/Murray, Sosa). The council members reviewed the three documents from our last session: the League of Cities and Towns, Miller/Land Use, and Town of Davidson. After comparing each, we decided to have a special work session at our August 28 meeting to modify elements in these documents and create one that

- suits our needs. Leppanen, basic and short. Hook, clear and follow code. Murray, simple one-page. Over the next two weeks we will use Google docs. to compare and contrast the three documents.
6. Bluff Fort Septic Project Report (Leppanen/Sosa). Leppanen, Sosa, and several citizens observed and took pictures of a leach field and septic tank being put in the road easement in front of Bluff Fort that was started before the weekend of the 11<sup>th</sup> and finished after. The dirt that was removed was taken to the Boy Scout Camp next to the transfer station. A deep trench was left open all weekend. Permits were not posted. A citizen was advised that the work was at the direction of Lin Stevens. After we are seated we will be responsible for roads and we discussed letting the Fort know that we expect them to follow state and county rules from now on.
  7. Website Update (Sosa). Sosa sent Ewing and Lott an email asking them to schedule a time when they could get together and change our website from incorporation to the town council. Because we will need to post agendas and minutes when we are seated it was suggested that Sosa check and see if the site could be up by our next meeting. Sosa will talk to Ewing.

## New Business

8. Report on Bluff Water Works Meeting of August 9, 2018 (Leppanen/Sosa). Kirsten Ewing, BSA, asked the BWW to join with them and the fire station to set up an emergency phone tree. Each of these entities will supply their contact numbers to Ewing. The town was not included in that request although Leppanen made a citizen comment that asked for all entities to work together to communicate information to town. A new hydrant was put in by BWW at Malyssa Egge's general area of construction. Sosa will continue to attend BWW monthly meetings.
9. Report on Bluff Service Area Meeting of August 8, 2018 (Leppanen/Sosa). The Calf Canyon Storm Water Project is not finished to BSA and County expectations. Michael Haviken suggested the town should reject the design. A recent .6-inch rain showed problems with the slope and size of the culvert. Bill Balaze, the Tetra Tech engineer who was present at the BSA, offered to meet with the BSA. The BSA declined and Warren said the BSA would not pay any more for the project. Warren said the town paid the engineer to do the work correctly and it needs to be fixed. When the town council is seated we will be in charge of roads. Leppanen offered to facilitate a meeting between Ben Musselman, County Road Official, Bill Balaz, a BSA member, and others to address the safety issues and design failure. Leppanen pointed out that the contract is between the BSA and

- Tetra Tech. She will set up the meeting.
10. Bluff Service Area and Job Posting for Clerk (Leppanen). There was discussion at the BSA meeting about clerk, CC manager, and maintenance person job openings. The BSA will post the clerk job and consider combining jobs.
  11. Administration of Oath (Leppanen). After discussion of date, time, and place it was decided we would take the oath of office on September 6, 2018, separate from a work or public meeting. Sosa will check with the notary at the town credit union to see when she is available.
  12. Acknowledgement of Indigenous Peoples (Sayers). Sayers explained the tradition of acknowledging the people who inhabited this land long ago. The council agreed it would be a positive, respectful thing to do after we are official.
  13. Rural Mayor's Summit and Water Issues (Sayers). Sayers suggested that Leppanen talk to other attendees about water issues.
  14. Uranium Transports Through Bluff. (Sayers). Led by Sayers the council discussed the daily uranium water trucks coming from Arizona and other hazardous chemical trucks going through Bluff. We will need a plan for our town, possibly using the Planning and Zoning Committee. Sosa noted that the Haul No group in Arizona is involved with this problem. This will be a future topic. Suggestion as to a photo of the logo on the uranium trucks.
  15. Other Business. Haviken has been involved in road issues with the county and is attending a road meeting in Monticello. Murray has not heard from Sean Michaels, landscape architect, and will check with him about working with us. Murray's friend city planner Kermit Skinner may be available to have a Best Practices session with us this Fall.

Adjourned at 10:04 a.m.

Next work session is Tuesday, August 21, 2018 at 8:30 a.m. at the Bluff Community Center, Bluff, Utah 84512.

AKL/Sosa